



Pimlico Toy Library (PTL)
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ENVIRONMENTAL POLICY

Pimlico Toy Library believes that, in pursuing our objectives to support children's personal development through play, we share with all organisations a responsibility for achieving good environmental practice and to operate in a sustainable manner.

Since beginning in 1985, the ethos of Pimlico Toy Library has always been to reuse, recycle and to share resources. Central to the toy library service is the toy loan scheme which by its very nature minimises consumption and promotes reuse. PTL has now set out an objective to be a positive promoter of good environmental practice amongst staff, volunteers and in all of the sessions that we run.

Throughout Pimlico Toy Library's work with users and volunteers we endeavour to promote environmental impact awareness and responsibility and have regular activities which centre on environmental awareness and sustainability.

This policy contains a range of practical measures that we are committed to taking in order to enable us to reduce our environmental impact. We will liaise with our staff, members, volunteers and trustees to make environmental issues an integral part of our organisation's strategy and operating methods.

Key Aims:

- Minimise our waste and then reuse or recycle as much of it as possible
- Minimise energy and water usage in our building and processes in order to conserve supplies
- Consider the environmental impact of any new processes or products we intend to introduce
- Ensure that all staff and volunteers understand our environmental policy and conform to the high standards it requires
- Address complaints about any breach of our environmental policy promptly and to the satisfaction of all concerned

Paper

- We will reduce the amount of paper used in the office by 'thinking before we print' and using email correspondence and online shared document folders as our standard form of communication and file sharing
- We will seek to buy recycled and recyclable products where cost is not prohibitive
- All paper and other products that can be recycled will be routinely collected for recycling
- We will endeavour to make anything that we send out to our members and donors as recyclable as possible

Environmental Policy

Date adopted: 17/09/2012

Last updated: 08/02/2016

Energy

- We will reduce the amount of energy we use as much as possible
- Computers, lights and printers will be switched off when not in use and heating and ventilation will be used effectively and efficiently with reducing energy consumption in mind
- The energy consumption of new equipment and toys will be considered when making purchasing decisions

Office Supplies, Toys & Play Equipment

- We will reduce the amount of office supplies we use and only buy or request donations of what we really need
- We will look at the environmental criteria of new supplies and, wherever possible (subject to cost restraints), buy recyclable environmentally friendly products
- We will use rechargeable batteries where possible/appropriate in toys where batteries are required
- We will make use of used packaging and materials in craft sessions

Toy Library Maintenance and Cleaning

- Cleaning and maintenance will be as environmentally friendly as possible
- Any refurbishment decisions will take the environment into account, including decorating materials and furniture

Transport and Travel

- We will promote environmentally friendly forms of transport wherever possible and encourage the use of cycling and public transport
- When organising local trips and activities for members we will endeavour to walk there

Contact details

If you have any feedback, comments or suggestions in relation to our environmental policy please contact Maggie Harper on 020 7834 3356 or ptlcharity@gmail.com.